



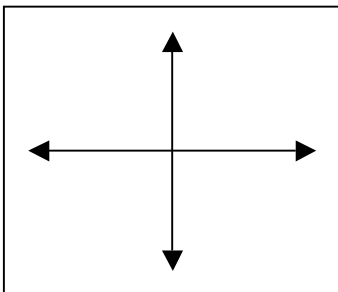
Pizzazz Studios, LLC.

Mailing Address:
1237 South 50th Street
West Milwaukee, WI 53214
414-412-9990
www.pizzazzstudios.com

HOW TO PREPARE YOUR TOP FOR LONG ARM MACHINE QUILTING

SQUARE THE TOP:

1. Measure through the middle of the quilt in each direction.



Measure the top and bottom edges and across the center – if these lengths are not the same, check seam allowances and borders. Uneven quilts will be wavy.

2. Your measurement needs to be the same at all horizontal and vertical dimensions of the quilt. Use this dimension to square the rest of your quilt. If your edges flare out, the quilt will not be square. If your quilt is so out of square that using this middle measurement will mean cutting off a significant part of your quilt, Pizzazz Studios MIGHT be able to correct or reduce this using an extra fluffy polyester batting. Sometimes quilts with flared borders cannot be quilted, making the squaring of the quilt even more important. Discuss this issue when dropping off or note it on form when mailing in your quilt top.

QUILT TOP:

1. **Press** the back of your quilt top well. Please make sure that all seams are pressed flat on the back and facing in the desired direction.
2. **Cut all loose threads** from back of quilt.
3. **"Stay-stitch"** 1/4" in from the edge around the perimeter of the quilt top. This keeps seams from "popping" and prevents stretching when attached to the canvas on the rollers. (Do not serge edge.)
4. **Indicate the Top** (as opposed to bottom) with a piece of paper marked "TOP". Attach with a safety pin.
5. **Do not baste** the quilt. This is part of the joy of using long arm quilting services.

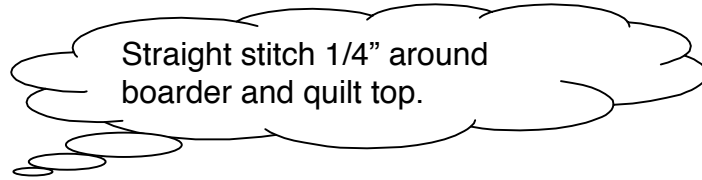
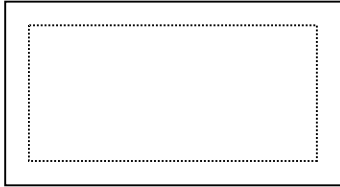
BATTING:

Pizzazz Studios has several kinds of polyester and cotton batting available for purchase. Our batting is required when using our quilting services. The batting we sell is on a roll, free of wrinkles and has been selected for optimal quality. This batting works best with long arm machines and saves you money because you only pay for the exact amount you use.

BACKING:

1. **Provide your own backing fabric or see what Pizzazz has in stock.** If you bring your own; select 100% cotton for your backing fabric. Wash, remove selvages, piece if necessary and press any seams open on the backing fabric. Pizzazz Studios also offers hand-dyed fabrics to customize your backing. Contact us to design one just for you.
2. **Sorry, no sheets.** Sheets are woven differently than quilting fabrics and cause problems with tension and thread breakage. We want to do quality work for you and sheets don't yield good results. Also, true batiks are stiff and if the top of your quilt is made of them the tension will be fine, however, if you use a true batik for the back tension problems may also occur. Pizzazz Studios carries appropriate backing fabrics or we can custom dye one for your quilt. The general rule is that your backing should be made of a similar fabric to your front.

3. **Remove ALL selvages**, both from seams and along the edges.
4. Your backing must be **at least 4" - 6"** larger than your top on all sides and must be squared.
5. **"Stay-stitch"** 1/4" in from the edge around the perimeter of the backing. (do not serge the edge). If your quilt is scalloped or requires quilting up to the very edge add a 2" muslin border. It is a luxury for me when folks stay stitch their boarders. So if you do it I will adore you. If you don't that's OK.



DELIVERY TO PIZZAZZ STUDIOS:

1. **Fold** top carefully and put on a plastic hanger or pants hanger or in your shipping box.
2. If shipping place your quilt in a plastic bag inside of the shipping box. Remember to insure your quilt during shipping. (While your quilt is on Pizzazz Studios premises, it is insured for up to \$250. Your homeowners insurance needs to cover any value in excess of that amount.)
3. **Fold** backing fabric (if supplying your own) carefully & place on hanger if delivering or in box with quilt top if shipping.
4. **For those dropping off:** Your drop off appointment is scheduled for 20 minutes to discuss your quilt. Appointments take place at my studio: 1237 South 50th Street (between National and Greenfield Avenues.) At drop-off we will fill out a work order and you will leave knowing exactly what your quilt will cost and the approximate date it will be finished. You also pay your deposit at that time (we accept Visa & MasterCard). During this appointment, we pick thread, batting, and discuss how you want the piece quilted.
5. **For those who ship their quilt**, include the order form from my web site (www.pizzazzstudios.com) with your quilt. **Mail to:** 1237 South 50th Street, West Milwaukee, WI 53214. I will finish the work order when I receive your quilt. Then I will email, mail or fax completed work order back to you. You can include the down-payment with your quilt when it is shipped or I can charge your credit card upon receipt.

TIPS ON ATTACHING BORDERS:

Make the quilt fit the borders, instead of the borders fitting the quilt. By the time you finish your quilt top, the edge will usually have stretched somewhat, especially if there are any bias pieces on the edge. If you measure the edge to get the measurement for your borders, you will almost always end up with a quilt that will not hang or lay flat. To avoid this, measure through the center of your top, and cut the borders this length. Then mark both the border strips and the quilt edge every 6 inches using a chalk pencil. Match pins and ease quilt to fit borders. Don't forget to "stay-stitch" the edge as soon as you're done attaching the border. This will prevent any stretching from further handling.

Remember: The better job you do on preparation, the more magnificent Pizzazz Studios can make your quilt look.

Thank you for selecting us to finish your treasured quilt. Please call or email with any questions.